

**HAMILTON COUNTY APPRAISAL DISTRICT
MEETING MINUTES, October 21, 2020
County Annex Meeting Room**

The Hamilton County Board of Directors met on October 21, 2020 at 10:00 AM. Keith Gatewood, Vice Chairman, called the meeting to order and announced that a quorum was present. Other members present included Jeff Serratt and Judge Mark Tynes.

Minutes of the August 12, 2020, meeting were approved with a motion for approval offered by Judge Tynes, seconded by Mr. Serratt, and passing without dissent.

The Agricultural Advisory Committee members were presented to the Board for approval with staggered terms. The motion to accept the committee members was moved by Judge Tynes, seconded by Mr. Serratt, and passed unanimously.

A contract with Western Valuation and Consulting, LLC, for field work and complete appraisal services was presented. The contract is for three years but contains a 30-day cancellation provision without cause. Judge Tynes moved approval, Mr. Serratt seconded and the motion passed without dissent.

In the previous meeting, Mr. Petree was instructed to poll the tax units on changing the name of the district to Hamilton Central Appraisal District to help clarify that the appraisal district is not a part of county government. After looking at the responses received, Judge Tynes moved that the name be changed. Mr. Serratt seconded and the motion passed unanimously. There was some discussion following the vote for Mr. Petree to investigate new signage and consider a new awning through a grant from the Downtown Hamilton Association.

Mr. Petree presented the financial report through the end of September and explained the very close budget the District is dealing with. Mr. Petree is reducing his time in Hamilton to cut costs for the remainder of the year.

Mr. Petree presented the collections report indicating that 97.52% of the 2019 taxes have been paid. He also presented an updated list of the top 100 delinquent accounts. He further explained that the bills were late going out due to some software issues, but would be mailed in early November.

Mr. Petree reported on the ARB activity for 2020 with the cases being done in four days this year. Many of the appeals were handled informally.

As there was no executive session needed, Judge Tynes moved adjournment. It was seconded by Mr. Serratt, and passed without dissent. The adjournment occurred at 11:05 AM. The next meeting of the Board will be on December 16th at 11:00 AM.

Board Vice Chairman, Keith Gatewood