

**HAMILTON CENTRAL APPRAISAL DISTRICT
MEETING MINUTES, March 22, 2022
County Annex Meeting Room**

The Hamilton County Board of directors met on March 22, 2022 at 4:00 p.m. Mark Tynes and Jeff Serratt were unable to attend. Linda Catoe called the meeting to order at 4:00 p.m. and announced that a quorum was present. Other members present included Steven Watson and Millie Shinn.

Ms. Catoe offered the opportunity for members of the public to speak. No one was present that wished to speak.

Steven Watson and Millie Shinn were sworn into office by Denise Hernandez of the Hamilton Central Appraisal District.

Officers for 2022-2023 were elected by action of the Board. Mark Tynes was elected as chairman, Steven Watson as vice-chair, and Jeff Serratt was elected as secretary to the Board.

Minutes of the December 29, 2021 meeting were approved with a motion for approval offered by Mr. Watson, seconded by Ms. Shinn, and passing without dissent.

Bids for the depository of the monies of the district were opened and discussed. After looking at the bids from each bank, Heather Donahoo recommended that Extraco Banks be given the contract based on the variable interest rate and the fact that this option was still cheaper compared to the banking fees of the competitors. Mr. Watson move approval of Extraco, Ms. Shinn seconded and the motion passed without dissent.

Mrs. Donahoo, Chief Appraiser explained to the Board of Directors that we also need to update the bank signature card. Previously, T.P. Medlock and Keith Gatewood were on the signature card to sign checks. They are no longer on the board of directors. Ms. Donahoo stated, that only leaves Ms. Donahoo and Mr. Tynes to sign checks and there must be at least two people to sign on the General Fund account. Mrs. Donahoo made the recommendation to add John Ratliff to the signature card since he is not involved in the accounting practices, but he could sign in her absence. After a brief discussion the appraisal district Board of Directors approved by resolution for Mark Tynes, Heather Donahoo, John Ratliff, Millie Shinn, and Steven Watson to be added to the signature card for all accounts, with a motion for approval offered by Linda Catoe, seconded by Steven Watson, and passed without dissent.

Ms. Donahoo then presented the financial report through the end of February and noted that the appraisal district is in a good financial position at this time.

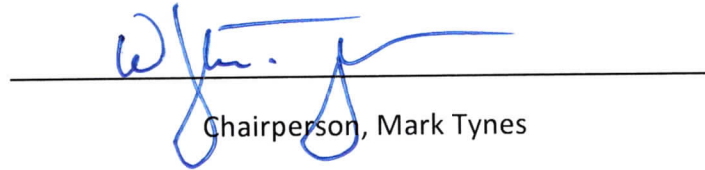
Ms. Donahoo then presented the collection report indicating that 91.90% of the 2021 taxes have been paid. She also presented an updated list of the top 100 delinquent accounts.

Ms. Donahoo also presented the supplemental changes to the board.

Donahoo presented the 4th Quarter Investment Report to the board. The ending balance in December 2021 in the General Fund account was \$ 52,384.13. The Interest Rate was 1.26%

The board set the time and date of the next meeting for April 20, 2022 at 10:00 a.m.

The motion to adjourn was moved by Ms. Catoe, seconded by Ms. Shinn and passed without dissent.
The adjournment occurred at 5:03 p.m.



Chairperson, Mark Tynes