

**HAMILTON COUNTY APPRAISAL DISTRICT**  
**MEETING MINUTES, December 29, 2021**  
**County Annex Meeting Room**

The Hamilton County Board of Directors met on December 29, 2021 at 10:00 a.m. Jeff Serratt was unable to attend. T.P. Medlock, Chairman called the meeting to order and announced that a quorum was present. Other members present included Keith Gatewood, Jeff Serratt, Linda Catoe, and Judge Tynes.

Mr. Gatewood offered the opportunity for members of the public to speak. There were no members of the public in attendance.

Minutes of the September 1, 2021 meeting were approved with a motion for approval offered by Judge Tynes, seconded by Keith Gatewood, and passing without dissent.

The Agricultural Advisory Committee members were presented to the Board for approval with staggered terms. The motion to accept the committee members was moved by Keith Gatewood, seconded by Mr. Gatewood, and passed unanimously.

Because of the necessity of building repairs, education and travel expenses, as well as adding the ability for taxpayers to pay their taxes online, the Board considered moving needed funds between various line items so that none of the line items would be in deficit. Judge Tynes moved that the budget adjustments be approved, Mr. Gatewood seconded, and the motion passed unanimously.

Ms. Donahoo presented a bid to the board from Double H Construction in the amount of \$ 141,750.00 for the interior renovation cost that would be associated with the purchase of the building at 410 E Main St if approved by  $\frac{3}{4}$  of the voting entities. Ms. Donahoo did mention to the board that this quote does not include the parking lot. Mr. Gatewood moved to approve a total renovation budget of \$160,000.00 plus the purchase price of \$150,000.00 pending approval by the voting entities. The motion was seconded by Judge Tynes, and passed unanimously.

The Board of Directors went into executive session at 10:35 a.m. for discussion and action on the evaluation of the Chief Appraiser. The board reconvened in open session at 10:46 a.m. The board did state that they would like to meet more frequently than the required quarterly meetings.

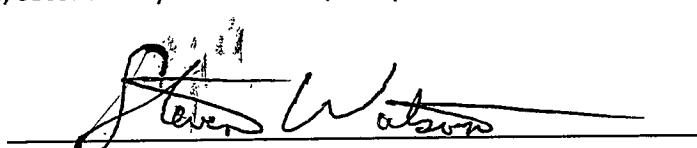
Ms. Donahoo presented the collection report indicating that 10.53 % of the 2021 taxes have been paid through the end of November. She also presented an updated list of the top 100 delinquent accounts.

Ms. Donahoo also presented the 25.25 changes of value to the board. All 25.25 changes are provided so that the Board can ask questions about any changes of concern.

Ms. Donahoo presented the 3<sup>rd</sup> Quarter Investment report to the board that showed an ending balance in the General fund account of \$ 133,476.98 as of September 30, 2021 with a current interest rate of 1.26%.

Ms. Donahoo presented Mr. Medlock and Mr. Gatewood were presented a Plaque of Appreciation for their years of service to the Hamilton Central Appraisal District Board of Directors.

The motion to adjourn was moved by Ms. Catoe, seconded by Mr. Medlock, and passed without dissent. The adjournment occurred 11:09 a.m.



Vice Chairman, Steven Watson