

**HAMILTON COUNTY APPRAISAL DISTRICT
MEETING MINUTES, SEPTEMBER 11, 2019
County Annex Meeting Room**

The Hamilton County Board of Directors met on September 11, 2019 at 2:00 PM. T. P. Medlock, Chairman, called the meeting to order and announced that a quorum was present. Other members present included Keith Gatewood and Judge Mark Tynes.

Mr. Medlock offered the opportunity for members of the public to speak. No one was present that wished to speak.

Minutes of the August meeting were approved with a motion for approval offered by Judge Tynes, seconded by Mr. Gatewood, and passed without dissent.

A proposal by Boucher, Morgan, and Young, P.C. for the audit of the 2018 financial records was reviewed by the Board. After reviewing the information, Judge Tynes moved acceptance of the proposal, seconded by Mr. Gatewood, and passed unanimously.

A resolution to approve signatories was reviewed by the Board and Judge Tynes was added as an additional signatory. The motion to approve the resolution was made by Judge Tynes, seconded by Mr. Gatewood, and passed without dissent.

Mr. Petree, Interim Chief Appraiser, presented the financial report of the District. The Board asked several questions and reviewed the bills paid in August. The expenditures appear to be very close to the budget this year due to the appraisal of all of Hico by Western Valuation and the cost of medical insurance not being included in the budget for 2019. With the savings of chief appraiser cost for the remainder of the year, the contingency fund, and unused legal funds, the expenditures should be in line with the overall budget.

The Board further reviewed the collections through August 31 as well as the top 100 delinquent accounts. After considerable discussion, the Board requested that an action item be placed on the next agenda for the collection of delinquent taxes and policies and procedures thereof.

The Board went into executive session at 2:43 PM to discuss personnel matters regarding a chief appraiser. The executive session ended at 3:14 PM and no action was taken.

The motion to adjourn was moved by Mr. Gatewood, seconded by Judge Tynes, and passed without dissent. The adjournment occurred at 3:15 PM. The next meeting of the Board will be in October at the call of Mr. Petree and Mr. Medlock.