

HAMILTON CENTRAL APPRAISAL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
SEPTEMBER 8, 2023

1. CALL TO ORDER.

Meeting was called to order at 2:00 p.m. by Jeff Serratt.

2. OPENING PRAYER.

Prayer was given by Jeff Serratt.

3. ROLL CALL/CERTIFY QUORUM.

Board members present were: Jeff Serratt, Todd Jordan and Lloyd Huggins. Staff Members present were: Chief Appraiser, Codi McCarn and Deputy Chief Appraiser, Denise Wolfe. Quorum was certified by Jeff Serratt.

4. PUBLIC COMMENTS.

Richard Layne, Elizabeth Calvo and Alison Callison were all in attendance. Richard Layne spoke on the building and the 2024 budget.

5. PUBLIC HEARING ON HAMILTON CENTRAL APPRAISAL DISTRICT 2024 PROPOSED BUDGET.

There were no public comments on the Proposed 2024 Budget.

6. CONSIDER AND ACT ON ADOPTING THE HAMILTON CENTRAL APPRAISAL DISTRICTS 2024 PROPOSED BUDGET.

Motion to adopt the 2024 budget was made by Todd Jordan. Motion was seconded by Lloyd Huggins and the motion carried 3 in favor and none opposed.

7. CONSENT AGENDA.

After reviewing the July 21, 2023 meeting minutes, paid bills and financials the motion was made by Lloyd Huggins to approve the July 21, 2023 minutes, paid bills and financials as presented. The motion was seconded by Todd Jordan and the motion carried 3 in favor and none opposed.

8. CHIEF APPRAISER REPORTS.

The collections, appraisal and general reports were given by Chief Appraiser, Codi McCarn. There were no questions regarding the reports.

9. RECEIPT OF 2021 FINANCIAL AUDIT AND CONSIDERATION OF APPROVAL OF AUDIT.

The 2021 Audit was given by Jeremy Shell with BMY. Motion was made by Jeff Serratt to approve the 2021 Audit. Motion was seconded by Lloyd Huggins and none opposed.

10. CONSIDER AND POSSIBLE ACTION ON THE CONTRACT WITH WESTERN VALUATION & CONSULTING, LLC TO PERFORM THE 2024 APPRAISAL SERVICES.

Motion was made by Todd Jordan to approve Western Valuation & Consulting, LLC to perform the 2024 appraisal services for 2024. Motion was seconded by Lloyd Huggins and none opposed.

11. DISCUSSION AND POSSIBLE ACTION ON THE APPRAISAL DISTRICT'S EXISTING DELINQUENT TAX COLLECTIN LAW FIRM.
After board discussion. No action.
12. DISCUSSION AND POSSIBLE ACTION ON BOARD MEMBER APPOINTMENT FOR POSITION VACATED BY STEVE WATSON.
Motion was made by Lloyd Huggins to appoint Vernon McCann for vacated position. Motion was seconded by Todd Jordan and none opposed.
13. ACCEPT BOARD RESIGNATION FROM CURRENT BOARD MEMBER MILLIE SHINN.
Motion was made by Jeff Serratt to accept Millie Shinn's resignation. The motion was seconded by Todd Jordan and the motion carried unanimously.
14. DISCUSS AND ACTION ON BOD OFFICERS.
Motion was made by Jeff Serrat to appoint Lloyd Huggins as Secretary. Motion was seconded by Todd Jordan and none opposed.
15. DISCUSS AND POSSIBLE ACTION ON ACCEPTING BID FROM LOCAL BROKER TO LIST 119 E HENRY FOR SALE.
Motion was made by Lloyd Huggins to accept bid from Jeff Ensor to list 119 E Henry for Sale.
Motion was seconded by Todd Jordan and none opposed.
16. CONSIDER AND ACT ON CHANGING SIGNERS TO THE SIGNATURE CARDS AT EXTRACO BANK FOR OPERATING, COLLECTIONS AND VIT ACCOUNTS.
Motion was made by Lloyd Huggins to remove Millie Shinn and Steve Watson off of the Extraco signature cards and add Ronald Todd Jordan. The motion was seconded by Todd Jordan and none opposed. Motion was also made by Jeff Serratt to add Lloyd Huggins to the signature card. Motion was seconded by Todd Jordan and none opposed.
17. PRESENT QUARTERLY SUPPLEMENT REPORT.
Chief Appraiser, Codi McCarn presented the quarterly supplement report.
18. INVESTMENT OFFICERS REPORT.
Chief Appraiser, Codi McCarn presented the officers report
19. ADJOURNMENT.
Motion was made at 3:16 p.m. by Jeff Serratt to adjourn. Motion was seconded by Todd Jordan and the motion carried unanimously.


Chairman

10/20/2023
Date


Vice-Chairman

Oct 20, 2023
Date