

HAMILTON CENTRAL APPRAISAL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
OCTOBER 20, 2023

1. CALL TO ORDER.

Meeting was called to order at 9:56 a.m. by Jeff Serratt.

2. OPENING PRAYER.

Prayer was given by Jeff Serratt.

3. ROLL CALL/CERTIFY QUORUM.

Board members present were: Jeff Serratt, Todd Jordan, Llyod Huggins and Vernon McCann. Staff Members present were: Chief Appraiser, Codi McCarn and Denise Wolfe. Quorum was certified by Jeff Serratt.

4. PUBLIC COMMENTS.

Richard Layne was in attendance.

5. CONSENT AGENDA.

After reviewing the September 8, 2023 meeting minutes, paid bills and financials the motion was made by Todd Jordan to approve the modified minutes, paid bills and financials as presented. The motion was seconded by Lloyd Huggins and the motion carried 4 in favor and none opposed.

6. CHIEF APPRAISER REPORTS.

The collections, appraisal and general reports were given by, Denise Wolfe. The collections report was presented. The appraisal/general report was given by Chief Appraise, Codi McCarn. There were no questions regarding the reports.

7. DISCUSS AND POSSIBLE ACTION ON OFFER RECEIVED ON 119 E HENRY.

Motion was made by Lloyd Huggins to give the chief appraiser permission to counter the offer received at \$145,000. Motion was seconded by Todd Jordan and the motion was carried unanimously.

8. DISCUSS AND POSSIBLE ACTION ON THE APPROVAL OF THE 2024 AG ADVISORY BOARD MEMBERS.

Motion was made by Todd Jordan to approve that 2024 Ag Advisory Board Members. Motion was seconded by Llyod Huggins and the motion passed unanimously.

9. DISCUSS AND POSSIBLE ACTION ON THE 2024 HOLIDAY SCHEDULE.

Motion was made by Todd Jordan to approve the 2024 Holiday schedule. Motion was seconded by Lloyd Huggins and the motion was carried unanimously.

10. DISCUSS AND POSSIBLE ACTION APPROVING THE DISTRICT TO CLOSE THE OFFICE FOR THE RELOCATION AND SETUP OF NEW OFFICE AT 401 E MAIN THE WEEK OF DECEMBER 4TH THROUGH DECEMBER 8TH.

Motion was made by Lloyd Huggins to approve the district closing the office for relocation and setup of the new office at 401 E Main the week of December 4th through December 8th. Motion was seconded by Todd Jordan and the motion was carried unanimously.

11. DISCUSSION AND POSSIBLE ACTION ON HIRING MOVERS TO ASSIST WITH MOVE FROM 119 E HENRY TO 401 E MAIN.

Motion was made by Jeff Serratt to hire movers to assist with the move from 119 E Henry to 401 E Main. The motion was seconded by Lloyd Huggins and the motion carried unanimously.

12. DISCUSS AND POSSIBLE ACTION ON APPROVING THE ESTIMATE FROM BIS TO MOVE SERVER AND CONNECT INTERNET IN OFFICES AT 401 E MAIN.

Motion was made by Todd Jordan to approve the estimated quote from BIS to move the server and connect internet at 401 E Main. The motion was seconded by Lloyd Huggins and motion carried unanimously.

13. DISCUSS AND POSSIBLE ACTION APPROVING ESTIMATE COST OF REQUIRED ARB DATA BASE, BASED ON NEW LAW THAT PASSED IN 2023.

Motion was made by Lloyd Huggins to approve the estimated cost for the ARB Data Base. The motion was seconded by Todd Jordan and motion carried unanimously.

14. DISCUSS AND POSSIBLE ACTION ON AUTHORIZING THE CHIEF APPRAISER TO RENT A POST OFFICE BOX FOR DISTRICT USE.

Motion was made by Lloyd Huggins to authorize Chief Appraiser, Codi McCarn, to rent a post office box for district use. The motion was seconded by Todd Jordan and motion carried unanimously.

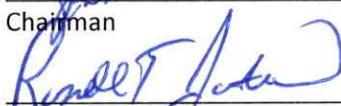
15. DISCUSS AND POSSIBLE ACTION ON THE 2024 GENERAL BOARD POLICY / 2023 ANNUAL REPORT.

Motion was made by Lloyd Huggins to approve the 2024 General Board Policy / 2023 Annual Report. The motion was seconded by Todd Jordan and the motion carried unanimously.

16. ADJOURNMENT.

Motion was made at 9:56 a.m. by Jeff Serratt to adjourn. Motion was seconded by Todd Jordan and the motion carried unanimously.


Chairman


Vice-Chairman

11-17-2023
Date