

**HAMILTON CENTRAL APPRAISAL DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
NOVEMBER 15, 2024**

**1. CALL TO ORDER.**

Meeting was called to order at 9:00 am by Jeff Serratt.

**2. OPENING PRAYER.**

Prayer was given by Lloyd Huggins.

**3. ROLL CALL/CERTIFY QUORUM.**

Board members present were: Jeff Serratt, Todd Jordan, Lloyd Huggins and Vernon McCann. Board Member absent was Gary Haggard. Staff Members present were: Chief Appraiser, Codi McCarn and Denise Wolfe. Quorum was certified by Jeff Serratt.

**4. PUBLIC COMMENTS.**

No one was in attendance.

**5. CONSENT AGENDA.**

After reviewing the September 20, 2024 meeting minutes, paid bills and financials the motion was made by Todd Jordan to approve the minutes, paid bills and financials as presented. The motion was seconded by Lloyd Huggins and the motion carried 4 in favor and none opposed.

**6. CHIEF APPRAISER REPORTS.**

The collections reports were given by, Denise Wolfe. The appraisal and general reports were given by, Chief Appraiser, Codi McCarn. Chief Appraiser, Codi McCarn spoke on finishing the rest of the building with new windows. Motion was approved.

**7. CONSIDER AND POSSIBLE ACTION ON THE 2025 AG ADVISORY BOARD.**

Motion was made by Lloyd Huggins to approve David Melde, Larry Eilers and Brandi Murphree for the AG Advisory Board. The motion was seconded by Todd Jordan and the motion carried unanimously.

**8. CONSIDER AND POSSIBLE ACTION ON THE GENERAL BOARD POLICY / 2024 ANNUAL REPORT.**

Motion was made by Todd Jordan to approve the General Board Policy / 2024 Annual Report. The motion was seconded by Lloyd Huggins and the motion passed unanimously.

**9. CONSIDER AND POSSIBLE ACTION ON 2025 HOLIDAY SCHEDULE.**

Motion was made by Todd Jordan to approve the 2025 Holiday Schedule. The motion was seconded by Lloyd Huggins and the motion passed unanimously.

**10. CONSIDER AND POSSIBLE ACTION ON APPROVING RECORDS RETENTION PROPOSAL FROM RCI.**

Motion was made by Lloyd Huggins to approve the Records Retention Proposal from RCI. The motion was seconded by Vernon McCarn and the motion carried unanimously.

**11. PRESENTATION OF QUARTERLY SUPPLEMENT REPORT (25.25).**

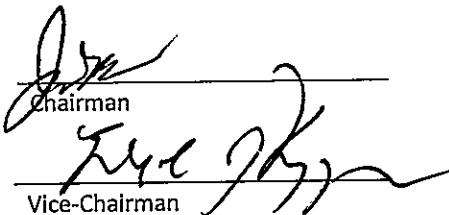
Chief Appraiser, Codi McCarn presented the quarterly supplement report.

**12. INVESTMENT OFFICERS QUARTERLY.**

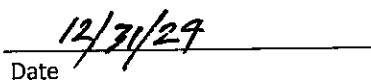
Chief Appraiser, Codi McCarn presented the officers report.

13. ADJOURNMENT.

Motion was made at 9:45 a.m. by Todd Jordan to adjourn. Motion was seconded by Vernon McCan and the motion carried unanimously.

  
Chairman

  
Vice-Chairman

  
12/31/29

Date