

**HAMILTON CENTRAL APPRAISAL DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
October 17, 2025**

- 1. CALL TO ORDER.**
Meeting was called to order at 9:03 a.m. by Jeff Serratt.
- 2. OPENING PRAYER.**
Prayer was given by Jeff Serratt.
- 3. ROLL CALL/CERTIFY QUORUM.**
Board members present were: Jeff Serratt, Vernon McCann and Gary Haggard. Board members absent were Lloyd Huggins & Todd Jordan. Staff Members present were: Chief Appraiser, Codi McCarn and Denise Wolfe. Quorum was certified by Jeff Serratt.
- 4. PUBLIC COMMENTS.**
No one was in attendance.
- 5. CONSENT AGENDA.**
After reviewing the September 19, 2025 minutes, paid bills and financials the motion was made by Gary Haggard to approve the minutes, paid bills and financials as presented. The motion was seconded by Vernon McCann and the motion carried 3 in favor and none opposed.
- 6. CHIEF APPRAISER REPORTS.**
The collections reports were given by, Denise Wolfe. The appraisal and general reports were given by, Chief Appraiser, Codi McCarn.
- 7. CONSIDERATION OF PROPOSED 2026 CONTRACT FOR HOMESTEAD EXEMPTION ANALYSIS WITH LINEBARGER, GOGGAN BLAIR & SAMPSON.**
JJ with LGBS spoke on the Homestead Exemption Analysis and after consideration motion was made by Gary Haggard to approve the proposal submitted by LGBS. The motion was seconded by Vernon McCann and motion carried 3 in favor none opposed.
- 8. CONSIDERATION OF PROPOSED SOFTWARE LICENSE AND PROFESSIONAL SERVICE AGREEMENT FOR APPRAISAL AND COLLECTION CAMA SOFTWARE WITH SW DATA SOULTIONS, LLC D/B/A SOUTHWEST DATA SOULTIONS.**
Erin Cash with SW Data Solutions was here to speak on the proposed software license and professional agreement service with HCAD. A motion was made by Vernon McCann to approve the software license and professional agreement with SW Data Solutions, LLC. Motion was seconded by Gary Haggard and the motion carried 3 in favor none opposed.
- 9. DISCUSSION AND POSSIBLE ACTION TO AUTHORIZE THE CHIEF APPRAISER TO REMOVE DELINQUENT PROPERTY FROM ROLL – PROP TAX CODE SEC 33.05 (c)(1).**
 - A. PERSONAL PROPERTY 10 YEARS**
 - B. REAL PROPERTY 20 YEARS**
After discussion motion was made by Gary Haggard to approve to remove delinquent property from the roll. Motion was seconded by Vernon McCann and the motion carried 3 in favor and none opposed.
- 10. ANNUAL REVIEW AND ADOPTING OF CAD INVESTMENT POLICY AND STRATEGIES.**
Motion was made by Vernon McCann to adopt the CAD Investment Policy and Strategies. Motion was seconded by Gary Haggard and the motion carried 3 in favor and none opposed.
- 11. PRESENTATION OF QUARTERLY SUPPLEMENTS REPORT (25.25).**
Chief Appraiser, Codi McCarn presented the quarterly supplement reports.
- 12. INVESTMENT OFFICER REPORT.**
Chief Appraiser, Codi McCarn presented the investment officer report.

13. ADJOURNMENT.

Motion was made at 9:38 a.m. by Jeff Serratt to adjourn. Motion was seconded by Gary Haggard and the motion carried unanimously.



Chairman



Vice-Chairman

NOVEMBER 21, 2025
Date